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July 23, 2019

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

Subject: **Approval of a Recommendation to Appoint Laura A. Martinez to the Workforce Development Board of Ventura County.**

Recommendation:

It is recommended that your Board appoint one new member, Laura A. Martinez, to the Workforce Development Board of Ventura County (WDB) for a three-year term ending on July 23, 2022.

Name/Title	Sector	Employer/Agency Represented	Term End Date
Laura A. Martinez, Director Human Resources	Business	Ventura Pacific Company	07/23/2022

Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: U.S. Department of Labor, Workforce Innovation and Opportunity Act
Funding Match Required: No
Impact on other Departments: None

There is no fiscal/mandate impact associated with this item.

Discussion:

The recommendation before your Board is to appoint one new member, Laura A. Martinez, to the WDB for a three-year term that will continue through July 23, 2022. The proposed action is in accordance with WDB requirements for membership pursuant to Section V. of the WDB Bylaws, as amended July 2016. As part of their responsibilities, WDB members participate in the planning and oversight of local workforce area-related matters. The current WDB roster is attached for your review (Exhibit 2).

The establishment of a WDB is mandatory for the County's receipt of federal Workforce Innovation and Opportunity Act (WIOA) revenues. Per WIOA guidance, workforce development boards must contain certain mandated representation and are to work in partnership with local elected officials in the areas of policy development and oversight of

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local program investments in workforce preparation. Procedures for nominations established by the WDB and managed through the WDB Membership Committee have been followed to ensure consistency with membership provisions of WIOA. A brief description of the nominee and the specific membership category represented are attached (Exhibit 3). The proposed nominee meets the criteria for representation in her respective membership category.

Although WDB Bylaws call for no fewer than 19 and no more than 45 members, neither the federal Workforce Innovation and Opportunity Act (29 U.S.C. § 3101 et seq.) nor California's equivalent (Unemp. Ins. Code § 14202) require a specific number of local WDB members. Should your Board approve the recommended action, we will have 26 voting members and three non-voting members. Moreover, the WDB meets all membership composition requirements, with the majority of its members recruited from the private business sector and the remaining members chosen from labor/workforce, education and training, and government, economic, and community development organizations.

Through recruitment efforts adopted by the WDB and coordinated through your Board offices, we will continue to work to add new members to meet and maintain membership and composition standards.

If you have any questions, please contact Rebecca Evans, Executive Director, Workforce Development Board of Ventura County, at 805-477-5306.

Respectfully submitted,



Tracy Perez, Chair
Workforce Development Board of Ventura County

Attachments:

Exhibit 2 -WDB Membership Roster

Exhibit 3 - WDB Candidate Biography